MOHAWK VALLEY COMMUNITY COLLEGE, UTICA-ROME, NY

COURSE OUTLINE

1. COURSE DESCRIPTION:

**HM101 Health Information Management Introductory Concepts**  C-2, P-3, Cr-3

This course includes a study of the health information management profession, functions, technologies, and purposes; health care delivery systems; health record content and documentation; data management, governance, privacy, and security; health law, including release of information processing; health information technologies; and healthcare information, including the health information exchange. (Online Only)

**Prerequisites:** None.

1. STUDENT LEARNING OUTCOMES

**Upon completion of this course the student will be able to:**

1. Describe healthcare organizations from the perspective of key stakeholders.
2. Identify policies and strategies to achieve data integrity.
3. Determine compliance of health record content within the health organization.
4. Explain the us f classification systems, clinical vocabularies, and nomenclatures.
5. Describe components of data dictionaries and data sets.
6. Apply privacy strategies to health information.
7. Apply security strategies to health information.
8. Identify compliance requirements throughout the health information life cycle.
9. Describe research methodologies used in healthcare.
10. Summarize standards for the exchange of health information.
11. Identify human resource strategies for organizational best practices.
12. Assess ethical standards of practice.
13. Describe consumer engagement activities.
14. MAJOR TOPICS:
15. Health Information Management Profession
16. Healthcare Delivery Systems
17. Health Information Functions, Purposes, and Users
18. Health Record Content and Documentation
19. Clinical Terminologies, Classification, and Code Systems
20. Data Management
21. Secondary Data Sources
22. Health Law
23. Data Privacy and Confidentiality
24. Data Security
25. Ethical Issues in Health Information Management