MOHAWK VALLEY COMMUNITY COLLEGE, UTICA-ROME, NY

COURSE OUTLINE

1. COURSE DESCRIPTION:

**HM230 HIT Professional Practice Experience** C-0, P-8, Cr-3

This professional practice experience includes online laboratory assignments and projects and the completion of externally supervised activities in the health information department of a health care agency with adequate facilities to provide varied work opportunities. Students complete externally supervised activities under the supervision of a qualified Registered Health Information Administrator, Registered Health Information Technician, or other qualified personnel to whom they are assigned. The professional practice experience is designed to enable students to obtain actual work experience in health care agencies. Students will complete a minimum of 100 hours externally supervised activities, which can be completed on a full-time basis or part-time basis.

**Prerequisites:** HM201 CPT and HCPCS Level II Coding; HM202 Health Data and Quality Management; HM203 Electronic Health Record Management; HM204 Alternate Care Health Information Systems.

**Corequisites:** HM220 Health Information Management Leadership; HM221 Reimbursement Methodologies.

1. STUDENT LEARNING OUTCOMES

**Upon completion of this course the student will be able to:**

1. Describe healthcare organizations from the perspective of key stakeholders.
2. Apply policies, regulations, and standards to the management of information.
3. Determine compliance of health record content within the health organization.
4. Apply privacy strategies to health information.
5. Apply security strategies to health information.
6. Identify compliance requirements throughout the health information life cycle.
7. Describe components of revenue cycle management and clinical documentation improvement.
8. Evaluate revenue cycle processes.
9. Evaluate compliance with regulatory requirements and reimbursement methodologies.
10. Utilize financial management processes.
11. Examine behaviors that embrace cultural diversity.
12. MAJOR TOPICS:
13. Data Content, Structure, and Standards
14. Information Protection: Access, Disclosure, Archival, Privacy, and Security
15. Informatics, Analytics, and Data Use
16. Revenue Management
17. Compliance
18. Leadership